

Request for Reference Letter

致:中國民生銀行香港分行 (以下簡稱"銀行")

To : **China Minsheng Banking Corp., Ltd. Hong Kong Branch (the "Bank")**

Date: _____

Dear Sirs,

A/C No.: _____ A/C Name: _____

Re: Application for Reference Letter address to _____

I/We would be much appreciated if you could issue a bank reference letter to certify the balances and relationship of all my accounts at your bank as of _____ (DD/MM/YYYY).

This letter is to evidence my/our financial ability to:

() Sponsor _____ to study in _____

() Meet the travelling expenses to visit _____

() For personal reference

() Others (please specify) _____

Payment of services charges, please debit my/our Account No. _____

Yours faithfully,

Customer's Signature(s)

For Bank Use Only

Total Amount collect from customer	Signature Verified by
Processed By	Checked by